

## Maag Library's Textbook Policy

If a 1500 or 2600 level class has more than 100 students enrolled at the beginning of Fall semester, a copy of the textbook for said class will be purchased and placed on Closed Reserve at the Circulation Desk at Maag Library for the ensuing academic year. However, a faculty member may donate a personal copy of a textbook, not a publisher's complimentary copy, for any class that does not fall within these guidelines. A textbook will be defined as an edition of a book specifically intended for the use of students who are enrolled in a course of study or preparing for an examination on a subject or in an academic discipline. Works of literature, histories, and scholarly studies, among other types of texts, may be required reading for some courses, but they do not qualify as "textbooks" as described previously.

Additionally, Maag Library may consider purchasing a copy of a textbook outside of these guidelines when the per unit cost is extraordinarily high. When a textbook is added to the collection, normally only a single copy will be added and without any implied commitment to acquire future editions of the textbook should subsequent editions be published. Students may use these Reserve Textbooks within Maag Library for 3 hours at a time according to Circulation Policy.